



Auction Donation Form

The Swain School • 1100 South 24th Street • Allentown, PA 18103 • tel 610 433-4542 ext 130 • fax 610 433-8280

Item Name: _____ Retail Value: \$ _____

To best represent the value of your donation, please write a description as you would like it printed in the Auction Catalog. Some editing may need to be done due to space limitations. Remember to include size, color, material, services offered, dates available or any unique features. **Please list only one item per Donation Form**

Restrictions or expiration date (be specific): _____

Donor name (please print exactly as it should appear in the Auction Catalog): _____

Donor address: _____

Donor phone number: _____

E-mail address: _____

Contact name if Donor is a business: _____

Type of business: _____

**This donation becomes the property of The Swain School
and is to be offered for sale at an auction,
the proceeds of which go to The Swain School.**

Signature: _____ Date: _____

Print name: _____

On behalf of The Swain School, we would like to express our gratitude for your gift. The Swain School is a nonprofit organization. We sincerely appreciate your contribution.

The Auction Committee

Deadline Date: Wednesday, March 3

FOR OFFICE USE ONLY	
Date item received / /	Received By
Solicitor	Date of Pick-Up
Starting Bid	Guaranteed Purchase \$
Acquisition #	Category
Gift Certificate Y N	Catalog #